



## MOBILE FIRE - RESCUE DEPARTMENT FIRE CODE ADMINISTRATION Notice of Key Box Requirement

The International Fire Code 2018 Edition Sections 506: Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or firefighting purposes, the fire code official is authorized to require a key box to be installed in an approved location.

The key box shall be of an approved type and shall contain keys to gain necessary access as required by the fire code official. An approved lock shall be installed on gates or similar barriers when required by the fire code official.

The operator (responsible person) of the building shall immediately notify the fire code official and provide the new key when a lock is changed or re-keyed. The key to such lock shall be secured in the key box.

### **Fire Code Requirement to install a “Knox-Box” Rapid Entry System**

1. All commercial buildings with fire alarm and fire protection sprinkler systems.
2. All commercial buildings requiring a fire department inspection for Certificate of Occupancy.
3. Entry keys/cards to all parts of the building are to be placed in the key box and maintained in accordance with Section 506.
4. Install the key box in an approved location - typically 5 to 6 feet from ground level and to the left of entry.

### **Order Information**

1. Knox Box® key boxes can be ordered online at <http://www.knoxbox.com/store/>.
2. Browse the Knox Box® key boxes that are available and choose the box that best fits your needs.
3. Click on the "Online Purchase" link; enter the zip code for your area and click continue. Click on the button in front of "Mobile Fire Dept. – 2851 Old Shell Road – Mobile, AL (with your zip code)" and click continue.
4. It is important to make sure that you click on Mobile, Alabama in this step, because each municipality has a unique Knox Box® key.