

CITY OF MOBILE

BID SHEET

This is Not an Order

Mailing Address:
 P. O. Box 1948
 Mobile, Alabama 36633
 (251) 208-7434

**Purchasing Department
 and Package Delivery:**
 Government Plaza
 4th Floor, Room S-408
 205 Government St
 Mobile, Alabama 36644

**READ TERMS AND CONDITIONS
 ON REVERSE SIDE OF THIS PAGE
 BEFORE BIDDING**

Typed by: nm Buyer: 002

Please quote the lowest price at which you will furnish the articles listed below

DATE 03/26/2018	BID NO. 5132	DEPARTMENT CRUISE TERMINAL	Commodities to be delivered F.O.B. Mobile to: As Specified
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This bid must be received and stamped by the Purchasing office not later than: 11:30 AM, Friday, April 13, 2018

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
1	<p style="text-align: center;">TWIC IDENTIFICATION SYSTEM</p> <p>Vendor to Provide and Install a complete TWIC Reader Identification System in the Mobile Alabama Cruise Terminal. This is to be a Complete Turn Key System with Installation as per the following and attached specifications.</p> <p>Vendor to provide the following:</p> <p>Make _____ Model _____</p> <p>Price of complete System Installed as per attached.</p> <p>System bid must be on a product on the January 12, 2017 Approval TWIC Reader Qualified Technology List.</p> <p>Extra Part/Item pricing if needed:</p> <p style="padding-left: 40px;"><u>Fixed TWIC Reader Installed price</u></p> <p>Make _____ Model _____</p> <p style="padding-left: 40px;"><u>Handheld TWIC Reader:</u></p> <p>Make _____ Model _____</p>					
			TOTAL			

**RETURN ONE SIGNED COPY OF THIS BID
 IN ENCLOSED ENVELOPE**

State delivery time within _____ days of receipt of P.O.

Firm Name _____

Typed Signature _____

By _____

We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of completed order.

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor May be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or cityofmobile.org/taxes.php.
15. If a bid bond is required in the published specifications, see below:
Each Bid Shall be Accompanied By A **Cashier's Check, Certified Check, Bank Draft Or Bid Bond** For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution. All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx . Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

BID CONTINUATION SHEET

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p>Page 2 of 3</p> <p><u>Charging Stand for Handheld Reader:</u></p> <p>Make _____ Model _____</p> <p><u>Power Supply if needed:</u></p> <p>Make _____ Model _____</p> <p><u>Power Cable:</u></p> <p>Make _____ Model _____</p> <p>City of Mobile Business License required.</p> <p>All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at http://immigration.alabama.gov/</p> <p>If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.</p> <p>Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See: www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for the issuance of a Certificate of Authority may be several weeks.</p> <p>Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).</p>					
			TOTAL			

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BID CONTINUATION SHEET

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p align="center">Page 3 of 3</p> <p>Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.</p> <p>State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.</p> <p>Any questions or problems, contact the City of Mobile Purchasing Department at 251-208-7434 or email question to: purchasing@cityofmobile.org</p> <p>Pricing to be good for a one (1) year period.</p> <p align="center">TO BE AWARDED ALL OR NONE</p> <p>OPTION</p> <p><u>Extended Warranty:</u></p> <p>1 Year \$ _____</p> <p>2 Year \$ _____</p> <p>3 Year \$ _____</p> <p>4 Year \$ _____</p> <p>5 Year \$ _____</p>					
			TOTAL			

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The City of Mobile, owner and operator of the Mobile Alabama Cruise Terminal, must comply with changes to 33 CFR, Subchapter H Parts 101-105 involving the implementation of TWIC readers. The purpose of this request is to seek bids from vendors able to furnish compliant TWIC readers systems.

System Requirements:

1. The City of Mobile seeks to purchase:
 - a. 10 Handheld TWIC Readers
 - b. 1 Fixed TWIC Reader
2. All supplied equipment must be listed on the TWIC Reader Qualified Technology List dated January 12, 2017.
3. All readers must be certified for use in harsh conditions and meet MIL-STD 810F.
4. All readers must comply with 33 CFR Par 101.520, paragraphs a-c, and thus be able to perform the following checks:
 - a. Card authentication
 - b. Card validity check
 - c. Identity verification
 - i. Biometric
 - ii. PIN (Personal Identification Number)
5. The system must provide a means for the owner/operator to comply with the following recording keeping requirements:
 - a. Record the FASC-N (Federal Agency Smart Credential – Number) of every card read.
 - b. Record the date and time of cardholder entry
 - c. Record the name of cardholder
 - d. Record the date and time CCL (Canceled Card List) is updated
 - e. Provide a means to produce reports of items 5.a-d above.
6. Additional Requirements
 - a. Allow for the maintenance of a banned card list which will cause the TWIC Reader to alert the user of a banned cardholder seeking entry.
 - b. Installation required. Include installation costs of fixed reader in bid. We anticipate the reader will be placed on a stand near the Terminal's gate entrance.
 - c. Include the cost of all charging stands, necessary cables, system software and any other accessories required for system use.
 - d. Provide computer system requirements / specifications for the necessary computer to operate the system. The City will provide the required computer.
 - e. Provide the specifications for Wi-Fi capability that may be required to operate the system.
 - f. Provide an operator's manual.
 - g. State the terms of the TWIC reader warranty.
 - h. Provide an option and prices for extended warranty.
 - i. Provide training for 15 persons on use of card readers.
 - j. Provide system administrator training for 2 system administrators.
 - k. Provide a one day, on site implementation visit to observe and assist staff in TWIC reader use on a cruise day.



PURCHASING DEPARTMENT

Potential bidders are responsible to check this site for any **ADDENDUMS** that are issued. It is the responsibility of the **BIDDER** to check for, download, and include with their **BID RESPONSE** any and all **ADDENDUMS** that are issued for a specific **BID** published by the City of Mobile. Failure to download and include **ADDENDUMS** in your **BID RESPONSE** may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to insure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.

Be sure to sign your bid!

**Package/Bid Delivery Address:
Purchasing Department
205 Government St. Room S408
Mobile, AL 36644**

(Request First Delivery)