



To: Pre-Bid Meeting Attendees

From: Roger Washington
City of Mobile Architectural Engineering Department

Re: Sanitation Service Upgrade & Generator Installation
Project #PW-069-22

Date: June 19, 2024.

This Addendum forms a part of, and modifies, the Request for Bids for the above referenced project, dated June 18, 2024. Acknowledge the receipt of this Addendum No. 1 and all subsequent Addenda, if any, in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

General:

- Item 1. The Pre-Bid Meeting Agenda *with Modifications* and Pre-Bid Meeting Acknowledgment Roster, dated June 18, 2024 are attached and form part of Addendum No. 1. Revisions to the Pre-Quote Agenda are indicated with a strike-through for deletions and *bold italic* typeface for additions.
- Item 2. A second Pre-bid conference shall be held on Tuesday, July 2, 2024 at 10:00 AM at 770 Gayle St., Mobile, AL. 36604. We will meet at the entrance and walk to the proposed project location.

Clarifications: N/A

Forms and Specifications: N/A

RFI's: N/A

Attachments:

- 1. Pre-Bid Agenda w/ Modifications
- 2. Pre-bid Meeting Attendance Roster

END OF ADDENDUM NO. 1

Sanitation Service Upgrade & Generator Installation

PW-069-22

PRE-BID CONFERENCE

10:00 am June 18, 2024

770 Gayle Street, Mobile, Alabama

AGENDA with Modifications

1. **Attendance roster.** Include a contact person and an e-mail address where any Addenda should be sent. Please write legibly.
2. **Introductions** – Project Manager, Consultant, and Owner Contacts
3. **Discussion of Scope of Work.**
 - a. Discuss scope.
 - The two existing electrical services applied to the public works warehouse and the sanitation department are to be combined into one service.
 - New electrical equipment is to be provided and installed by the electrical contractor to support a fully functional electrical system as shown on the plan drawings and riser diagrams.
 - A new 150kw generator is to be furnished and installed by the electrical contractor. New electrical equipment is to be furnished and installed by the electrical contractor to support a fully functional electrical system as seen on the plan drawings and riser diagrams.
 - The electrical contractor is to provide and install the necessary electrical equipment, conduit, wiring etc. To support the new 50kw mobile charger. The charger is to be provided by the city of mobile.
 - Installation of 6-ft. Chain link fence (9-gauge) with two 5-ft gates surrounding the generator (only)
 - b. Contractor shall take possession and is responsible for storing and securing all materials on the site. Storage containers are permissible and must be secured at all times. Protect all existing non-moveable items through the course of construction. Verify with Project Manager if non-moveable item conflicts with work areas.

4. Special Instructions or conditions.

- a. Contractors are to confirm with the Alabama Licensing Board for General Contractors that they hold the required Contractor's License to Bid this project. Contractors found to have illegally bid this project may be subjected to fines by the Alabama Licensing Board for General Contractors and possible rejection of Bid.
- b. Contractor will be able to utilize on site restroom facilities.
- c. Contractor may utilize, without cost, the water and electricity, if it's available at the site.
- d. City of Mobile permits are required for the construction, but are available without cost to the Contractor. General Contractor shall have a current \$10,000 Surety Bond on file with the City of Mobile Permitting Division prior to issuance of permits and throughout the contract duration.
- e. Remove waste and surplus materials, rubbish, and construction facilities from the site. Contractor may provide a dumpster and shall coordinate placement with the Project Manager.
- f. Contractor shall coordinate schedule for work and access to the project site with the Project Manager. Contractor is cautioned that the park will remain in use. Maintain a safe and secure job site.
- g. Any observed discrepancies, omissions or errors in any part of the contract documents shall be submitted as written RFIs to Roger Washington at roger.washington@cityofmobile.org.
- h. Official clarifications, corrections or acceptance of substitutions will be made by written addendum sent to all registered prospective bidders via e-mail and available on the City of Mobile website.
- i. Work hours are acceptable as correspond to the site hours, generally dusk to dawn, seven days a week, unless other time(s)/day(s) are coordinated with the Owner and agreed upon in advance. Site lighting may be utilized as needed by Contractor until 10:00 pm nightly.
- j. ***Should utility service need to be disrupted, the contractor shall provide the owner with at least a 72 hour notice prior to disrupting services.***

5. Bidding instructions, forms, special requirements and time.

- a. Bid Date is ***Wednesday, July 17, 2024.***
 - a. ~~A new bid shall be provided in future addenda.~~
- b. Bid Form with Bid Security, in the form of a Bid Bond or Bid Check is required.
- c. Use of \$5,000.00 Contingency Allowance shall be reviewed and approved by the Owner. Any remaining contingency will be returned to the City of Mobile via Change Order.
- d. This is a tax exempt project.
- e. Contractor shall provide an appropriately completed copy of the "City of Mobile Subcontracting and Major Supplier Plan" in the envelope with their Bid Form. Form shall document DBE Subcontractors participating in the project and, should the total % of DBE participation not meet the 15% minimum, all efforts to obtain DBE Subcontractors shall be documented on or attached to the DBE Form when submitted.
- f. Liquidated Damages shall be assessed at a rate of \$250 per calendar day. See project manual for detailed informaton.

6. **Additional Requirements at time of Contract execution:**
 - a. A valid City of Mobile business license for the duration of the contract period
 - b. E-verify Documentation: The Beason-Hammond Taxpayer Protection Act applies to this project. Contractor shall comply with the requirements of this Act and show proof of enrollment in the E-verify program by submitting the electronically generated Federal E-verify document prior to signing of the construction contract. (see Project Manual)
 - c. A Performance Bond and Labor & Material Payment Bond is required. (see Project Manual)
 - d. Certificate of Insurance in amounts and with endorsements as required by the City of Mobile. (see Project Manual)
 - e. Current W-9 form and City of Mobile Vendor Information Form, if same has not been submitted within the last four months. (see Project Manual)
 - f. DBE Utilization Report. (see Project Manual)
 - g. All of the above MUST be correctly completed and returned to the Project Manager within ten (10) calendar days of Contractor receiving the contract agreement.
 - h. Contractor will be required to submit all Pay Applications, Submittals to be reviewed, and email correspondence through E-Builder Project Management Software (at no cost to the Contractor).

7. **Payment requirements.**
 - a. Retainage withheld at 5% of the first 50% of Construction Completed until the amount equals 2.5% of the full contract amount.
 - b. The final 2.5% of the full contract amount is withheld as retainage until all close out requirements are met, proof of advertisement, warranties, Consent of Surety and release of liens, etc. By State of Alabama Law, notice of final completion of the contract shall be published in a local newspaper of general circulation.

8. **PM/Owner/City of Mobile/Engineer contacts and phone numbers:**
 - Christina Marie P.E.: 251-316-0015 ext. 201 - Dell Consulting
 - Roger Washington: 251-208-7812 - City of Mobile

9. **Walk of Site and Adjourn**

ATTENDANCE ROSTER

MEETING	PROJECT	LOCATION			DATE
Pre-Bid	Sanitation Service Upgrade & Generator Installation	770 Gayle Street, Mobile, Alabama			Tuesday, June 18, 2024
PW-069-22					
NAME	ORGANIZATION	PHONE	FAX	CELL PHONE	E-MAIL
Randy Bishop	Construction Labour Services	251-709-6956			RandyTr@CLS-midway.com
CHRISTY MARIE	DELL CONSULTING	251-316-0015			CHRISTY@DELLCONSULTINGLLC.COM
Joseph Smith	City of Mobile	251-401-0197			Josephs.smith@cityofmobile.org
Woody Simpson	City of Mobile	251-487-2666			ksimpson@cityofmobile.org
Roger Washington	Com	251-244-1488			Roger.Washington@CITYOFMOBILE.ORG