



City of Mobile
Request for Proposals
Addendum 1 to RFP

Design Review Guidelines Updates

The City of Mobile is soliciting competitive proposals from qualified cultural resource consulting firms and individuals interested in providing professional preservation planning and public meeting facilitation services. The City is providing this Addendum 1 to update the dates and times referenced in the original RFP.

1. The pre-proposal conference has been rescheduled to Monday, September 16, 2024, at 1:00 pm local time. Participants may attend in person or online. Email Christine.Dawson@CityofMobile.org for attendance information. A summary of the meeting will be emailed to participants on September 19, 2024.
2. Questions regarding this RFP are due by noon on Monday, September 23, 2024, by email to Christine.Dawson@CityofMobile.org. Answers will be posted by 5:00 pm local time on Friday, September 20, 2024.
3. Written proposals (3 paper and one electronic) are due by 3:00 pm local time, Friday, September 27, 2024, to

Delivery

Christine Dawson
City of Mobile Historic Development Department
200 Government Street, 2nd floor
Mobile, AL 36602.

US Mail

Christine Dawson
City of Mobile Historic Development Department
PO Box 1827
Mobile, AL 36633.

4. Summary of current timeline:
Following is a REVISED tentative schedule for the selection process. The schedule is subject to change.
8/23/2024 Request for Proposal advertised
9/16/2024 Q&A Meeting with prospective applicants

(in-person and remote attendance available; please contact Christine Dawson for information)

9/19/2024 Q&A Summary emailed to attendees
9/23/2024 Final questions must be submitted via email before 12PM CST
9/27/2024 Proposals submitted by candidate firms by 3PM CST.
10/4/2024 Selection
10/22/2024 Target date for contract approval by City Council
10/25/2024 Target date for notice to proceed

5. Paragraph 3.0, Scope of Work and Deliverables. The dates listed in the RFP will be adjusted based upon the date of final contract approval and award, but the expected sequence and timing of deliverables remain as described in the RFP.
6. The full contents of the original Request for Proposals (RFP), and any subsequent Addenda to this RFP may be found on the City Bid page at <https://www.cityofmobile.org/bids>.