



To: City of Mobile Bidding Website (and potential Bidders)

From: Jody Russell  
City of Mobile Architectural Engineering Department

Re: Mobile Alabama Cruise Terminal  
Parking Deck Repairs  
Project #CT-009-24

Date: February 3, 2025

This Addendum forms a part of, and modifies, the Bidding Documents for the above referenced project, dated January 22, 2025. Acknowledge the receipt of this Addendum No. 1 and all subsequent Addenda, if any, in the space provided on the Bid Form. Failure to do so may subject Bid to disqualification.

**General:**

**Clarifications:**

- Item 1. The Pre-Bid Meeting Agenda *with no Modifications* and Attendance Roster dated January 29, 2024, are attached and form part of Addendum No. 1. Revisions to the Pre-Bid Agenda are indicated with a strike-through for deletions and ***bold italic*** typeface for additions. (*no modifications noted*)
- Item 2. The Bid period has been extended. New Bid Opening Date is February 26, 2025. All other bidding instructions remain the same.
- Item 3. An additional on-site Non-mandatory pre-bid meeting is scheduled for Thursday, February 13, 2025 at 10:30 am to inspect the parking deck.
- Item 4. Submit all RFIs and Substitution requests to the Project Manager via e-mail by Noon CST, February 21, 2025.

**Drawings:** N/A

**RFI's:** N/A

**ATTACHMENTS**

Pre-Bid Meeting Agenda, with no Modifications  
Attendance Roster

**END OF ADDENDUM NO. 1**

**CITY OF MOBILE, ALABAMA CRUISE TERMINAL**  
**Parking Deck Repairs**  
**Project # CT-009-24**

**NON-MANDATORY PRE-BID CONFERENCE**

10:30 am January 29, 2025  
201 South Water Street, Mobile, Alabama

**AGENDA**

1. Attendance roster. Include a contact person and an e-mail address where any Addenda should be sent. Please write legibly.
2. Introductions - Owner Contacts, Project Manager, Facility Manager.
3. Discussion of Scope of Work.
  - a. The project includes a Base Bid and three (3) alternates:
    - Base Bid: Selective concrete repairs on the 3rd, and 4th levels of the parking deck, including the underside of those levels. It includes cleaning of gutter/drain/downspout systems to obtain a free flow of water; reconstruction of pavement joints; sealing of pavement joints, and other miscellaneous work as shown and labeled on the drawings.
    - Alternate #1: Softwashing of all concrete surfaces on the first floor (floors, ceilings, walls, column faces, stair sides and undersides) and repainting of the traffic markings on the traffic surface of the first floor.
    - Alternate #2: Selective concrete repairs on the 2nd level of the parking deck, including the underside of this level. It includes cleaning of gutter/drain/downspout systems to obtain a free flow of water; reconstruction of pavement joints; sealing of pavement joints, and other miscellaneous work as shown and labeled on the drawings.
    - Alternate #3: Softwashing of 4th level canopies (three of them) as shown and labeled on the drawings
  - b. There may be unit prices for (1) crack repair, (2) removing rust and recoating steel connections and braces, (3) concrete floor repair, and (4) a parking stripe. If included, it will be issued in a subsequent Addendum.
  - c. There is a \$15,000.00 contingency
  - d. If this schedule does not allow enough time to complete work and/or deliver materials, please advise the Project Manager by RFI prior to bidding.
6. PHASING OF THE WORK
  - A. Contractor use of premises is as follows:
    - a. Contractor shall have access to the Cruise Terminal and parking deck during usual operating hours (typically 7:30-5:00 Monday thru Friday). Additional times may be scheduled with prior approval.
    - b. Contractor may utilize assigned existing toilet facilities, as long as they are kept clean.
    - c. Contractor may utilize, without cost, the water and electrical service of the facility in moderate amounts.

- d. Remove waste and surplus materials, rubbish, and construction facilities from the site. On-Site Dumpster location to be coordinated with Owner Contact. Do not use dumpsters on site.
  - e. This facility is on a waterway. Provide protection and conduct construction in ways that comply with environmental regulations and that minimize possible air, waterway, and subsoil contamination or pollution or other undesirable effects.
    - i. Comply with City of Mobile and Alabama Department of Environmental Management requirements. Pay particular attention to Water Regulations and Allowable Discharges.
    - ii. See City of Mobile Code, Chapter 17, Storm Water Management and Flood Control.
    - iii. Obtain any necessary permits that may be required due to discharges.
  - f. Receipt of bids is Wednesday, February 12, 2025, as outlined in the Project Manual.
  - g. Any observed ambiguities, discrepancies, omissions or errors in any part of the contract documents shall be submitted as written RFIs to the City of Mobile Project Manager, copy the Engineer at the same time.
  - h. Cut off time for submission of RFIs is 5 calendar days before the bid opening date at 12:00 PM.
  - i. Cut off time for approval of product substitutions is 10 calendar days before the bid opening date at 12:00 pm.
  - j. Official clarifications or corrections will be made by written addendum sent to all registered prospective bidders via e-mail.
  - k. Direct all RFI's and inquiries to the City of Mobile Project Manager
7. Bidding instructions, forms, special requirements and time.
- a. Bid Form-use a copy of the bid form, do not tear it out of the book. Bids shall be submitted only on the bid form.
  - b. Contingency Allowance shall be utilized only after advance written approval by the Owner. There is a \$15,000.00 Contingency Allowance.
  - c. Work shall be completed within 60 calendar days from Notice to Proceed.
8. Additional Requirements at time of Contract execution:
- a. A valid City of Mobile business license for the duration of the contract period
  - b. A valid W-9 Tax form and Vendor Information Form must be on file with the City of Mobile.
  - c. E-verify Documentation: The Beason-Hammond Taxpayer Protection Act applies to this project. Contractor shall comply with the requirements of this Act and show proof of enrollment in the E-verify program by submitting the electronically generated Federal E-verify document prior to signing of the construction contract. (see Project Manual)
  - d. Performance Bond and Labor & Material Payment Bond are required.
  - e. Certificate of Insurance in amounts and with endorsements as required by the City of Mobile (see Project Manual).
9. Payment requirements.
- a. Retainage withheld at 5% of the first 50% of Construction Completed until the amount equals 2.5% of the full contract amount.
  - b. The final 2.5% of the full contract amount is withheld as retainage until all close out requirements are met, proof of advertisement, warranties, Consent of Surety and release of liens, etc. By State of Alabama Law, notice of final completion of

the contract shall be published four times in a local newspaper of general circulation.

- c. The City of Mobile is unable to issue payment or deposits on materials that are not on the project site, or in the City of Mobile stored in a climate controlled, bonded warehouse where a City representative can verify their presence and proper storage. Please refer to Construction Contract and General Conditions for more detail on payment procedures.

- 10. City of Mobile Project Manager:
  - Jody Russell
  - Office: 251-208-1083 or cellular: 251-605-4921
- 11. Walk of Site
- 12. Adjourn



