



To: Pre-Bid Conference Attendees

From: Roger Washington
City of Mobile Architectural Engineering Department

Re: Africatown Welcome Center
Project #CL-036-21

Date: October 1, 2024

This Addendum forms a part of, and modifies, the Request for Quotes for the above referenced project, dated September 30, 2024. Acknowledge the receipt of this Addendum No. 2 and all subsequent Addenda, if any, in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

General: N/A

Clarifications:

Item 1. The Pre-Bid Conference Agenda *with Modifications* and Pre-Bid Conference Acknowledgment Roster, dated September 30, 2024 are attached and form part of Addendum No. 2. Revisions to the Pre-Bid Agenda are indicated with a strike-through for deletions and *bold italic* typeface for additions.

Forms and Specifications: N/A

Drawings: N/A

RFI's: N/A

Attachments:

1. Pre-Bid Agenda *with Modifications*
2. Pre-Bid Conference Attendance Roster, dated September 30, 2024

END OF ADDENDUM NO. 2

**AFRICATOWN WELCOME CENTER
CL-036-21**

PRE-BID CONFERENCE

10:30 am September 30, 2024,
1959 Bay Bridge Road Cutoff
Mobile, Alabama 36610

AGENDA with Modifications

1. Attendance roster. Include a contact person and an e-mail address where any Addenda should be sent. Please write legibly.
2. Introductions - Owner Contacts, Architect & Consultants, AE Project Manager.
3. Pre-Bid requirements: In order to submit a bid, contractors shall be required to obtain a project manual to be on the bidder's list.
4. Discussion of Scope of Work.
 - a. The project consists of the construction of a new +/-10,000 SF Welcome Center located at 1959 Bay Bridge Road Cutoff.
 - b. There is a \$250,000.00 Contingency Allowance, a \$10,000.00 Appliance Allowance, \$48,000.00 Sculptural Tree Allowance, \$10,000.00 Sculptural Water Feature Allowance, and a \$150,000 IT and Security Allowance. Allowances shall be utilized only after advance written approval by the Owner. At the end of the project, remaining contingency will be returned to the City via Change Order.
 - c. Protect all existing non-moveable items through the course of construction. Verify with Project Manager if non-moveable item is in conflict with work areas.
 - d. Before Bidding, Contractor shall verify their license classification of their General Contractors license with the State of Alabama Licensing Board.
 - e. Contractor shall have access to the site seven days a week, 6:00 am until 6:00 pm unless approved differently by Project Manager.
 - f. Contractor shall keep an exceptionally clean site. All Construction and lay down areas must be protected from public. It is the Contractor's responsibility to secure any items left on site. The City of Mobile shall not be held responsible for any vandalism or theft of property.
 - g. Protect all concrete sidewalks, pads and paving. Contractor shall be responsible for re-pouring any concrete cracked or damaged through the course of the work. It is advised that the Contractor document the area before beginning Construction.
 - h. The Contractor shall remove waste, spoils, surplus materials, rubbish, and construction facilities from the site. An on-Site Dumpster location can be coordinated with Owner Contact.
 - i. Storm and Wastewater:
 - i. Comply with City of Mobile and Alabama Department of Environmental Management requirements. Pay attention to Water Regulations and Allowable Discharges.
 - ii. See City of Mobile Code, Chapter 17, Storm Water Management and Flood Control.

- j. Any observed discrepancies, omissions or errors in any part of the contract documents shall be submitted as written RFIs to Roger Washington at Roger.Washington@cityofmobile.org and Andrew Marasca at Andrew.Marasca@mottmac.com.
- k. Cut off time for submission of RFIs is by 3:00 PM, 7 days before the bid opening date. All requests are to be submitted via e-mail to Roger Washington and Andrew Marasca.
- l. Cut off time for substitution requests is by 3:00 PM, 7 days before the bid opening date. Substitution approvals are Pre-Bid only. All requests are to be submitted via e-mail to Roger Washington and Andrew Marasca.
- m. Official clarifications or corrections will be made by written addendum and posted on the City of Mobile Bid Website. Only clarifications immortalized in Addendums are valid.
- n. The City of Mobile will provide utility line locations within the work area of the site. Contractor shall still be responsible for contacting line locators for verification.

5. Special Instructions or conditions.

- a. This project is funded in part by RESTORE Act Funding and any contract awarded will be subject to all applicable federal statutes, regulations, executive orders, OMB (Office of Management and Budget) circulars, the Standard Terms and Conditions, Program-Specific Terms and Conditions, and any Special Award Conditions of this federal financial assistance award, as applicable, in addition to the certifications and assurances required at the time of application.
- b. Bids must be submitted on copies of the Bid Forms furnished in the bidding documents along with the General Contractor and Subcontractor's UEI number and proof of active SAM.gov registration. Contractors shall not be allowed to change their sub-contractors once bids have been accepted.
- c. Equal Opportunity:
 - i. The City of Mobile, Alabama is an Equal Opportunity Employer and requires that all Contractors comply with the Equal Employment Opportunity laws and the provisions of the Bid Documents in this regard.
 - ii. The City of Mobile also encourages and supports the utilization of Minority Business Enterprises on these and all other publicly solicited Bids and shall be in compliance with the City of Mobile's Minority Utilization Plan as adopted by the City Council.
 - iii. The Contractor shall provide an appropriately completed copy of the "City of Mobile Subcontracting and Major Supplier Plan" in the envelope with their Bid Form. The form shall document DBE Subcontractors participating in the project and, should the total % of DBE participation not meet the minimum required by the City of Mobile and The RESTORE Act Fund, all efforts to obtain DBE Subcontractors shall be documented on or attached to the DBE Form when submitted.
 - iv. The Contractor shall submit with their bids, documentation supporting compliance with 2 CFR 200.321 by making positive efforts to use MBE, WBE and SBE as subcontractors and suppliers. This is documentation of the prime contractors outreach to small and minority business, women's business enterprises, and labor surplus area firms, if applicable. Without this documentation your bid will automatically be rejected. MBE/WBE requirements and required documentation are outlined in ADCNR

Required Attachments Section of the Contract Documents. Failure on the part of the contractor to submit proper documentation may cause the Owner to not execute or to terminate the contract.

- v. During construction, contractors are required to submit a "Utilization Report" with every Pay Application.
 - vi. Contractors should contact the City of Mobile, Supplier Diversity Manager for assistance with DBE Subcontractor information and any questions regarding the DBE Compliance Forms. Contact Archnique Kidd at 251-208-7967.
- b. City of Mobile and ADEM permits are required for the construction, but are available without cost to the Contractor. General Contractor, Plumbing Contractor, and Electrical Contractor shall have a current \$10,000 Surety Bond on file with the City of Mobile Permitting Division prior to issuance of permits and throughout the contract duration.
6. Bidding instructions, forms, special requirements and time.
- a. Sealed Bids will be received and clocked in until 2:15 PM local time, Wednesday, the 23rd day of October 2024.
 - i. Due to restricted access to Government Plaza offices, it is recommended that Bids be sent by U.S. Postal Service to Office of the City Clerk, PO Box 1827, 36633-1827, if sent by regular mail. Bidders are responsible for ensuring their bids arrive by the bid time and date.
 - ii. Or, if sent by another carrier, addressed to the City Clerk, 9TH floor South Tower, Government Plaza, 205 Government Street, Mobile, Alabama 36602. Bidders are responsible for ensuring their bids arrive by the bid time and date.
 - iii. Bidders delivering their Bids in person shall insert sealed Bids into a receptacle, marked "City of Mobile Bids", located in the elevator lobby outside the office of the City Clerk, 9th Floor South Tower, Government Plaza, 205 Government Street, Mobile, Alabama 36602.
 - b. All Bids not clocked in by the City Clerk's Office prior to the time specified, or Bids received after the specified time, will be automatically rejected, and returned, unopened.
 - c. Bids will be publicly opened and read at 2:30 PM local time, in the Atrium Lobby of Government Plaza.
 - d. This is a tax-exempt project. As per the State of Alabama ACT 2013-205, the Alabama Department of Revenue (ADOR) has been granted the authority to issue a "Certificate of Exemption from Sales and Use Tax for Governmental Entities" on construction projects. Therefore, this project shall qualify for State of Alabama Sales and Use Tax Exemptions under this ACT. It is the responsibility of the Bidder to confirm the potential tax exempt status of their bid with the ADOR and include any such savings in their bid, as well as accounting for same on their bid form attachment Sales Tax Form C-3A.
7. Additional Requirements at time of Contract execution:
- a. A valid City of Mobile business license for the duration of the contract period
 - b. E-verify Documentation: The Beason-Hammond Taxpayer Protection Act applies to this project. Contractor shall comply with the requirements of this Act and show proof of enrollment in the E-verify program by submitting the electronically generated Federal E-verify document prior to signing of the construction contract. (see Project Manual)

- c. Performance Bond and Labor & Material Payment Bond are required.
 - d. Certificate of Insurance in amounts and with endorsements as required by the City of Mobile (see Project Manual or Request for Quotes documents).
 - e. Builder's Risk Insurance:
 - i. ALL RISK Builder's Risk coverage shall be provided for the Contractor, Owner and all Sub-Contractors for the full amount of the Contract during construction, fabrications, storage, transport and erection of any equipment.
 - ii. Policy provisions and the Certificate of Insurance shall be provided to the Owner.
8. Payment requirements.
- a. Five percent (5%) of one hundred percent (100%) of the completed work until one hundred percent (100%) of the work is completed. Increases in the contract sum by Change Order shall also be subject to retainage
 - b. The City of Mobile is unable to issue payment or deposits on materials that are not on the project site, or in the City of Mobile stored in a climate controlled, bonded warehouse where a City representative can verify their presence and proper storage.
9. Owner/City of Mobile contacts and phone numbers:
- a. Andrew Marasca, R.A.: 251.298.8476 (Mott MacDonald Senior Project Architect)
 - b. Roger Washington: 251-208-7812 (COM Capital Improvements Project Manager)
10. Walk of Site
11. Adjourn

ATTENDANCE ROSTER

MEETING	PROJECT	LOCATION	DATE		
Pre-Bid	AFRICATOWN WELCOME CENTER	1969 Bay Bridge Road Cluff, Mobile, AL 36610	Monday, September 30, 2024		
	CL-036-21				
NAME	ORGANIZATION	PHONE	FAX	CELL PHONE	E-MAIL
Andrews Marsden	Matt MacDonald				Andrews.Marsden@MATTMAC.COM
Jack Veasey	Persons Services				iveasey@personsservices.com
Patrick Steyn	Persons Services				pksteyn@personsservices.com
David Hinote	E. Roberts GC			251 786 2214	davidh@eroberts.gc.com
A.H. Pearson	M.W. Roberts Construction			850-978-2608	zeeu@mwroberts.net
Spencer McKays	Kingdom Construction Corp	251-554-7180		(251) 554-7180	spencer@kingdomcg.us
Harvey Hall	Kingdom Constr. Corp	(10) 481-5353		"	Harvey@kingdomcg.us
Erin Martin	Jubilee Scope	251-463-1077		251-463-1077	brinnd@jubileescopg.com
Jeremy Pickett	Jubilee Scope	251 487 7800		251 487 7800	JeremyP@JubileeScope.COM
Robert Costantini	Sycamore Construction	251 234 1984		251 234 1984	Robert@SycamoreLLC.com
Jordan Magano	Republics Services	251-753-3612			Magano10@RepublicsServices.com
Matt LeBlanc	Harris Contracting Services	407-630-4411			christina@harriscontractingservices.com
Bill Davis	Harris Contracting Services	251-281-1491			bdavis@harriscontractingservices.com
Weth Tinsloe	JWS Seneca LLC	251-276-9500			wtins@jwscontracting.com