

SEALED BID

CITY OF MOBILE

BID SHEET

Do Not Return Via Email or Fax

**Purchasing Department
and Package Delivery:**

This is Not an Order
.....

Mailing Address:
P. O. Box 1948
Mobile, Alabama 36633
(251) 208-7434

**Government Plaza
4th Floor, Room S-408
205 Government St.
Mobile, Alabama 36644**

**READ TERMS AND CONDITIONS
ON REVERSE SIDE OF THIS PAGE
BEFORE BIDDING**

Postal Service Does Not Deliver to This Street Address

Typed by: _____ en Buyer: 002

Please quote the lowest price at which you will furnish the articles listed below

DATE 05/31/2024	BID NO. 5887	DEPARTMENT Public Works	Commodities to be delivered F.O.B. Mobile to: To Be Specified
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This bid must be received and stamped by the Purchasing office not later than: 12:00 PM, Friday, June 21, 2024

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p>MULCHING OF GRELOT ROAD CENTER MEDIANS</p> <p>Vendor to apply mulch to center medians on Grelot Road between Cody Road and University Boulevard as per the following and attached.</p> <p>Price to spread mulch on all medians on Grelot between Cody and University</p> <p>\$ _____</p> <p>GENERAL SPECIFICATIONS</p> <p>Vendor to:</p> <ol style="list-style-type: none"> Remove all trash and garbage debris: trash/garbage, asphalt or concrete chips or pieces; remove all debris in street next to the curb No plants or trees are to be removed. Vendor to spread new mulch no less than 3" thick. Mulch to be mixed hardwood mulch. Mulch to be spread so that it does not wash into street. Street to be swept clean so there is no debris in area of the center curbing. Vendor to provide traffic control as per the MUTCD. <p>Any questions should be directed to purchasing@cityofmobile.org prior to 5:00pm on Wednesday, June 12, 2024.</p>					
			TOTAL			

**RETURN ONE SIGNED COPY OF THIS BID
IN ENCLOSED ENVELOPE**

State delivery time within _____ days of receipt of P.O.

Phone Number _____

Firm Name _____

Email Address _____

Signature _____

We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of competed order

Type or Print Name _____

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid **before** submission as it cannot be changed or corrected after being opened. In case of error in extension of prices, the unit **price** will **govern**.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. **The right** is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the **interest of** the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as an exemption certificate will be issued in lieu of same. The City is exempt from the State of Alabama and City sales taxes.
9. **PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.**
10. **BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.**
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor may be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business **License** inquiry, **contact** the Revenue Department at (251) 208-7462 or cityofmobile.org/business-license-overview/
15. **IF** a bid bond is required in the published specifications, see below:
Each bid shall be accompanied by a **Cashier's Check, Certified Check, Bank Draft or Bid Bond** for the sum of five (5) Percent of the amount bid, made payable to the City of Mobile and certified by a reputable banking institution. All checks shall be returned promptly, except the check of the successful bidder, which shall be returned after fulfilling the bid.
16. Contracts in excess of \$50,000 require that the successful bidder **make** every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially **and** **economically** disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for and issuance of a Certificate of Authority may be **several** weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but may need to obtain the Business License and Certificate of Authority if applicable, prior to issuance of a Purchase Order.
20. **Bids** and addendums **are** posted at www.cityofmobile.org/services/business/bids/. It is the responsibility of the vendor to **check** the City's bid **page** for updates and addendums.
21. Vendors **must** be able to provide the **following upon request**. Federal W-9 **form**, proof of registration in the E-Verify program, and Certificate of Authority to **do** business in Alabama/Registration with the Alabama Secretary of State within 24 hours of request.
22. **City of Mobile applies local** vendor preference to all purchases: Code of Alabama, 1975, Sections 41-16-50(a) and 41-16-50(d), **except** federally funded grants.
23. **Equal Employment Opportunity**. **Except as** otherwise provided under 41 CFR part 60, all contracts that **meet** the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 **must** include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), **as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."**
24. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148) will apply when required by Federal program regulations.

BID CONTINUATION SHEET

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p style="text-align: center; margin: 0;">Page 2 of 2</p> <p>All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at http://immigration.alabama.gov/</p> <p>If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.</p> <p>Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See: www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for the issuance of a Certificate of Authority may be several weeks.</p> <p>Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).</p> <p>Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.</p> <p>State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.</p> <p><u>CONE OF SILENCE</u>. From the time of advertising, and until the final award by completion of a signed contract or purchase document issued by the City, there is a prohibition on communication by respondents (or anyone on their behalf) with the City staff and elected officials regarding this request for bids, proposals, or qualifications. This does not apply to communications directly with the Procurement Department staff during authorized question periods, or with designated City staff during pre-bid conferences, interviews, requests for clarification, and written contract negotiations. Breaking the established prohibition on communication, if proven, may result in a disqualification of your submittal.</p>					
			TOTAL			

RETURN ONE SIGNED COPY OF THIS QUOTATION IN ENCLOSED ENVELOPE

READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name _____

By _____

We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of completed order.

Vendor to coordinate all work with the City of Mobile, Public Services Department, Program Manager, or other Engineering Department authorized representative. All work shall be sheduled to minimize the disturbance and interruption of the flow of traffic and public.

All work performed will use only skilled laborers. Laborers shall be properly supervised.

The City shall not prohibit vendor from performing work herein during a normal work day. For this provision a "normal work day" is defined as any business day between the hours of 8:30 a.m. and 4:00 p.m. due to traffic.

The Owner or Contractor may terminate the bid upon five (5) days written notice. The Owner shall pay only for work executed and proven loss with respect to materials, equipment, tools, and reasonable overhead. The Owner shall not make payment to the Contractor for profit or damages as a result of terminating the Bid.

Work Site Clean Up:

The Contractor shall make sure that the jobsite is clear and clean of debris at the end of each work day and at the completion of the project.

The City of Mobile will have the right to terminate this Contract at no additional cost and with no penalty whatsoever by giving thirty (30) days prior written notice documenting the lack of funding. The City will use reasonable efforts to ensure appropriated funds are available.

Traffic Control

If you will be working in the roadway or performing any activities that will affect traffic, you must submit a Traffic Control Plan at least two full working days prior to proceeding. You may contact Butch Ladner at (251) 208-2960 to discuss traffic control requirements.

Be prepared to assist motorists with flagging per MUTCD guidelines if needed (if you are working close to but not in the roadway). Be aware that if you are working close to the roadway, but not actually in the road, that some flagging may be needed if motorists cannot see oncoming traffic due to your equipment blocking the line of sight. You can find MUTCD information at www.mutcd.fhwa.dot.gov, or you may contact Butch Ladner at (251) 208-2972 (City of Mobile Traffic Engineering) for questions or assistance.

If you are unfamiliar with MUTCD requirements and need help with preparing a traffic control plan, or if you need to rent equipment, you may use one of these traffic control companies.

Local traffic control contractors:

1. Detour Construction, 251-331-9522, email: detour@bellsouth.net
2. Hutchinson, Moore and Rauch, 251-380-8748, email: rac@hmrengineers.com, PLANS ONLY, NO EQUIPMENT
3. Lloyd Hughes & Associates, 251-422-4751, email: lhughes55@hotmail.com
4. T-Zone Technologies, Inc., 251-973-9508, rwhitworth@tzonetechnologies.com

We need to see site specific conditions on the plan including any cross streets and driveways that are within the traffic control zone (i.e. between the first signs posted in each direction).

Generally, the sign spacing should be 100' apart for roads with speed limits under 40 MPH. For 40 MPH and above, please space the signs 350' apart.

Show the taper lengths and barrel spacing.

When using Message/Arrow boards, place them either on the side of the road or behind the last barrel in the taper.



PROCUREMENT DEPARTMENT

Potential bidders are responsible to check this site for any ADDENDUMS that are issued. It is the responsibility of the BIDDER to check for, download, and include with their BID RESPONSE any and all ADDENDUMS that are issued for a specific BID published by the City of Mobile. Failure to download and include ADDENDUMS in your BID RESPONSE may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to ensure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

**Be sure to read the Terms and Conditions.
All bids are F.O.B. destination unless otherwise stated.**

Be sure to sign your bid!

**Package/Bid Delivery Address:
Purchasing Department
205 Government St. Room S408
Mobile, AL 36644**

(Request First Delivery)